



20 March 2026

Bali - Summer 2026

Dear Parent/Carer

I contact you with news of the volunteer handbook having been delivered to the school from PlanMyGapYear. These will be distributed to students next week. You do not need to immediately act on any of the advice given in the handbook, the meeting on the 3rd June will provide an opportunity to go over key requirements ahead of the trip.

Please be aware of the key dates below:

Thursday 26 March 2026 - deadline for submitting students passport information (form is on google classrooms)

Monday 13 April 2026 - final payment to cover any remaining trip balance.

Wednesday 3 June 2026 at 5pm - Trip meeting parents and students invited.

Key agenda points:

- General packing advice
- Visas and other pre trip forms (All Indonesia Declaration Form)
- Bali tourist levy
- Communication while on the trip
- Time for other questions

We do have school insurance so it will not be necessary to take this out on behalf of your child.

If you would like to clarify any part of this letter, please feel free to contact me, preferably by email at joakley@heanorgatespencer.org.uk

Yours sincerely

Mr J Oakley
Trip Leader
Achievement Leader - Year 12