



6 November 2023

Dear Parent/Carer

Year 11 Parents' Evening - Thursday 14 December 2023 - 4pm-7pm

As you are aware, your child begins their mock examinations on Monday 20 November. Following these robust assessments we will have the most accurate picture yet of the progress they are making across all of their subjects. We will be holding the Year 11 Parent's Evening on Thursday 14 December from 4pm-7pm, timed carefully to follow your child's completion of their mock examinations and give you the opportunity to discuss their progress and gain a clear understanding of both their areas for development and the support on offer.

As you and your child continue to explore post-16 destinations, the parents' evening will also allow you to have conversations with teachers about potential pathways based on their predicted grades. Members of the inclusion team will also be available should you wish to discuss your child's progress with them.

Appointments will be available from 4pm until 7pm and can be booked online using our School Synergy platform. Please book appointments by Thursday 23 November 2023, following the instructions below:-

- Log into Synergy (<https://heanorgate.schoolsynergy.co.uk>) and click the Parents' Evening tab in the top right corner.
- You should then be able to see a list of your child's subjects/teachers available for appointments. As you click on each of these, you will be given a list of available appointments for that teacher. Simply click on the time slot you would like and the appointment will be in the system.
- This can then be repeated for your child's other subjects.

Appointment locations will be split across three of our large spaces and you may find it useful to consider the location of staff when booking your appointments:-

Hall	Maths, English, Mr Bentley, Mrs Coleman and Inclusion
New Gym	Humanities, DTVA, PEPA & Health and Social Care
Old Gym	Science, MFL, Computer Science and iMedia

If you need any help in making appointments or you cannot access Synergy, please contact synergysupport@heanorgatespencer.com.

I look forward to seeing you on Thursday 14 December.

Yours sincerely

Mr D Bentley
Achievement Leader - Year 11